

Olean City School District
Building and Grounds Committee Meeting
410 West Sullivan Street
Tuesday, August 21, 2018
4:30 p.m.

Present:	Rick Moore Mary Hirsch-Schena Paul Hessney	Andrew Caya Ira Katzenstein Mark Huselstein
Guest:	Jen Mahar	
Observer:	Jim Padlo	

1. Capital project update
 - Mr. Moore and Mark Huselstein gave an update as to where we currently are at the four buildings. A comprehensive progress update was provided for all of the buildings.
 - It was noted that everything is on schedule for the entire project, but that priority is being given to those items that need to be accomplished to ensure a safe start to the school year.
2. 4th Street Parking lot lights
 - They have been installed. Special appreciation given to everyone in making this happen.
 - Mark Huselstein noted that currently all security lights are being updated to LED lights.
 - Other locations that appear dark and unlit should be brought to the committee's attention so that they can be addressed.
 - Ira K. brought up again the possibility of illuminating the outside of the high school building.
3. Regrouting of high school steps
 - Coming along well. Just need a few dry days and the caulk and seal can be added on top.
 - It is hoped that this will last for at least 5 year before needing to be redone.
4. Visitors – scan ID/print badge program update
 - Mr. Moore noted that two programs were evaluated and the one we have chosen comes highly recommended.
 - Every visitor will have their identification scanned or put in manually. Information is not stored on the district's servers.
 - It will probably not be ready for the start of the school year.
 - Some discussion on other ways to make our school safe and secure for our students and staff.
5. High school auditorium updates – part of the ARC grant application
 - Jen Mahar brought us up to speed on where we are with the grant process. The pre-application has been accepted. Now we are refining the full application with complete and update details and cost figures due in October. Full grant is \$169,000 and that

includes a matching grant of \$84,000. The name will be Olean Community and Culture Center.

- She also outlined the areas that the grant will cover.
 - Overhead projector with dedicated wireless
 - Side projectors
 - Additional projector in the balcony for workshops, meetings, etc.
 - Assisted hearing devices, hand held/wireless microphones
 - Training and support

6. East View bus loop

- Several ideas were discussed. Main priority is making the drop off and pick up at East View safe for everyone.

7. QWare update

- Mark Huselstein gave a positive report on this program. He says it is working very well and is an effective and efficient way to track maintenance requests and to ensure timely responses to those inquiries.
- Also looking at the preventive maintenance portion of the program.

Adjourned at 5:35.

Next meeting - September 18, 2018 at 4:30

Minutes respectfully submitted by Mary Hirsch-Schena, August 24, 2018